

## **Annex 2** **Infrastructure Managers' services and their content**

Services that Infrastructure Managers may provide are defined in accordance with Annex 2 of the Railway Act. If any of the Infrastructure Managers provided already a certain service in a previous timetable period or intends to provide in the timetable period under the force of CM, composition of the service shall be described in the Annex 2 of the CM.

### **1. Basic services**

Services defined by Annex 2 (1) of Railway Act that Infrastructure Managers are obliged to provide to the applicants of capacities.

#### ***1.1 Ensuring of train path***

The service comprises:

- reception of the customer's request (including supplementary, additional and ancillary services belonging to the request) in electronic form,
- examination of the feasibility of the request,
- construction of the necessary timetable,
- examination of the achievability of the service belonging to the request,
- information to the applicant about accepting and fulfilling of the request,
- arrangement for the execution.

#### ***1.2 Running of trains***

The service consists of a train kilometer-based part and a gross ton kilometer-based part.

The service includes:

- making the open access railway network available to applicant for freight traffic, passenger traffic or for traction,
- ensuring of the use of open access railway lines, straight main running lines, lie points in straight main lines, branching in open lines, track connections, engineering structures, as well as signalling equipments,
- running of train traffic by providing staff, equipment and information system of traffic operation, including suspension of service stoppage,
- handling and forwarding data needed for running of trains (if necessary, issuing of permit required to forwarding exceptional consignments, registering of the consignment, making an offer in writing to the applicant),
- activity of the infrastructure manager for handling of train run document and its annexes.

### **1.3 Use of catenary**

The service includes access to and use of the overhead contact wire system and power supply system (without electricity).

## **2. Supplementary services**

Services included in Point 2 of Annex 2 of the Railway Act are considered to be basic services provided in a service facility based on Article 3 of the service facilities implementing regulation.

Regarding supplementary services, three types of other services can be differentiated within this group, namely

- *the access part of supplementary services* (providing access to infrastructures and facilities),
- *supply part of supplementary services* (providing services connected to infrastructures and facilities) and
- *complex supplementary services* (ensuring both services mentioned before).

Supply part of supplementary service within the group of complex services can be provided only at places that have the necessary infrastructure and/or facilities to provide a particular service.

### **2.1 Use of stations for stopping by passenger trains - complex supplementary service**

#### **The access part of service includes:**

- ensuring access to track network and other facilities of passenger stations, halts and stops used for passenger transport and not included in basic services,
- ensuring access to passenger service buildings, facilities, passenger areas, platforms, underpasses and footbridges,
- ensuring direction change,
- ensuring the use of traffic operation activity related to stopping and direction change of trains at stations and necessary for dispatching and receiving of trains.

#### **The supply part of service includes:**

- ensuring use of track network and other facilities of passenger stations, halts and stops used for passenger transport and not included in basic services,
- providing information to passengers at stations and ensuring of services to passengers,
- ensuring the surveillance of stations with security and patrol service not containing the security service related to railway vehicles ensuring the use of passenger service buildings, facilities, passenger areas, platforms, underpasses and footbridges, and ensuring the use of the ticketing buildings, ensuring the use of the waiting hall, other passenger areas and buildings as well as services connected to them.

## ***2.2 Use of origin/destination stations by passenger trains - complex supplementary service***

### *The access part of service includes:*

- ensuring access to track network necessary for formation, shunting and splitting-up of passenger trains, as well as access to track related technical devices containing signalling and safety equipment,
- ensuring the use of traffic operation activity related to shunting,
- ensuring access to and use of installed equipment necessary for preheating, pre-cooling, water supply, emptying waste water from closed system toilets, wagon cleaning of passenger trains as well as access to facilities related to rail rolling stock maintenance facilities,

### *The supply part of service includes:*

- ensuring access to and the use of installed equipment necessary for pre-heating, pre-cooling and water supply and providing services related to them (without providing energy).

## ***2.3 Use of stations by freight trains - complex supplementary service***

### *The access part of service includes:*

- access to railway tracks, train reception tracks and facilities belonging to stations but not included in basic services (tracks and related engineering equipment used by the trains and detached/inserted wagons) for the purpose of freight transport,
- ensuring direction change,
- use of traffic operation activity at stations related to dispatch and reception and direction change of trains but not included in basic services (traffic control, recording of data of train run),
- access to marshalling yards and wagon shunting equipment, as well as access to station sidings ensuring track access there,
- provision of traffic operation activity needed for marshalling, with the exception of provision of traffic activity related to the use of the following services: Ensuring access to wagon weigh bridges, Ensuring access to refuelling facilities and Storage of vehicles,
- access to open access privately-owned networks, loading places, public loading sidings designated for loading, as well as ensuring access to facilities enabling transshipment between different gauges, to rail rolling stock maintenance facilities and to tracks enabling access to freight terminals.

### *The supply part of service includes:*

- ensuring the surveillance of stations with security and patrol service not containing the security service related to railway vehicles,

- ensuring the use of buildings necessary for freight transport and providing related services.

#### ***2.4 Storage of vehicles - complex supplementary service***

The access part of service includes:

- providing access to sidings enabling track access to storage sidings,
- provision of relating traffic operation activity.

The supply part of service includes:

- storage of vehicles beyond 24 hours,
- use of sidings enabling track access to storage sidings.

#### ***2.5 Use of wagon weigh bridges (scales) - complex supplementary service***

The access part of service includes:

- access to sidings ensuring track access to the scale house, and
- provision of relating traffic operation activity.

The supply part of service includes:

- use of sidings ensuring track access to the scale house,
- ensuring scales in good working order,
- access to the scale house,
- supervising the weighing of wagons carried out by the applicant.

#### ***2.6 Use of refuelling facilities - complex supplementary service***

The access part of service includes:

- access to sidings enabling track access to refuelling facilities, and
- provision of relating traffic operation activity.

The supply part of service includes:

- use of sidings enabling track access to refuelling facilities,
- ensuring the use of buildings and devices necessary for refuelling and providing related services (without providing fuel).

#### ***2.7 Ensuring of shunting staff - supply part of supplementary service***

The service includes the provision of shunting staff for shunting activity.

#### ***2.8 Staff available for shunting - supply part of supplementary service***

The service includes the staff available for shunting activity.

#### ***2.9 Ensuring of traction unit - supply part of supplementary service***

The service includes ensuring of traction unit for shunting activity and ensuring of driving crew operating the traction unit.

**2.10 Traction unit available for shunting - supply part of supplementary service**

The service includes the available traction unit for shunting activity and also includes ensuring of driving crew operating the traction unit.

**2.11 Ensuring of fuel for traction - supply part of supplementary service**

The service includes the provision of fuel for traction.

**2.12 Ensuring of water for water supply - supply part of supplementary service**

The service includes the provision of water for filling and for water supply.

**2.13 Train acceptance- supply part of supplementary service**

The service includes in case of departing trains the registration of data required for preparing the total weight report (VTK), communication of these data in order to enter them into the IT system of the infrastructure manager, carrying out braked weight calculation and handling of rear light.

**2.14 Train preparation - supply part of supplementary service**

The service includes in case of departing trains the registration of data required for preparing the total weight report (VTK), communication of these data in order to enter them into the IT system of the infrastructure manager, carrying out braked weight calculation and handling of rear light. On demand the service also includes the labelling of railway wagons and the checking of the existence of wagon lock, in case of lack or damage, replacement of wagon lock.

**2.15 Ensuring of staff for weighing - supply part of supplementary service**

The service includes the carrying out of weighing of wagons.

**2.16 Exchange of axles - supply part of supplementary service**

The service includes

- changing of bogies of different gauges of vehicles (conversion of bogie either from wide gauge to normal gauge or replacement from normal to wide gauge) and
- the technical inspection of vehicles after exchange of axles, ie technical inspection of wide gauge wagons converted to normal track gauge and wide gauge re-mounted wagons in accordance with Technical Wagon Service Instructions No. E.12.

**2.17 Use of bogies - supply part of supplementary service**

The service includes the use of bogies.

**2.18 Use of maintenance facilities**

**2.19 Use of inland waterway port facilities connected to railway activity**

**2.20 Use of relief facilities**

**3. Additional services**

Services defined in point 3. of Annex 2 of the Railway Act.

**3.1 Ensuring of traction current**

The service includes the transmission of traction current through private wire.

**3.2 Ensuring of electric energy for other than traction purposes**

The services include the transmission of electric energy through private wire for other than traction purposes.

**3.3 Ensuring of fuel for other than traction purposes.**

The service includes the ensuring of fuel for other than traction purposes.

**3.4 Individual contracts for supervising transportation of dangerous goods**

**3.5 Individual contracts for assistance to run exceptional trains**

**4. Ancillary services**

Services defined in point 4. of Annex 2 of the Railway Act.

**4.1 Technical inspection of railway vehicles**

The service includes the performing of technical inspection of railway vehicles in accordance with Technical Wagon Service Instructions No. E.12.

**4.2 Ticketing and reckoning activity**

This service includes the following activities performed by the staff of the infrastructure manager:

- sale of train tickets and other articles defined in the Passenger Transport Statement and in its annexes, instructions and orders of the railway company (hereinafter together: train tickets) as well as provision of relevant information,
- reimbursement of train tickets,
- handling of complaints, reports, damage claims relating to the sale of train tickets, provision of relevant information,
- accounting for and reckoning with cash income,

- cash activity relating to selling of train tickets during the sales activity, expenses and collecting income to the benefit of the railway company,
- other tasks relating to the above.

#### ***4.3 Access to telecommunication networks***

#### ***4.4 Supply of additional information***

#### ***4.5 Significant maintenance works performed in individual maintenance facilities***

### **5. Activities in NS which RUs are required to be indicate**

Charging process is not related to these services but according to NS, the applicants must order capacity.

#### ***5.1 Use of public loading sidings***

Request of the need for access to the public loading tracks and their corresponding loading area. Eligible costs related to activity subject to signaling are accounted for in the network access charge for the Use of stations by freight trains service.

#### ***5.2 Indication of shunting for own operation***

Shunting without the usage of shunting staff of the Infrastructure Manager and/or traction unit ensured by the Infrastructure Manager. The authorised applicant must indicate its own shunting in the train path requesting IT system of VPE.

#### ***5.3 Service stoppage***

Indication that the applicant intends to use the capacity in different place and time than announced service locations and times.